

Borough Council of  
**King's Lynn &  
West Norfolk**



# **King's Lynn Area Committee**

## **Agenda**

**Thursday, 20th June, 2024  
at 5:15 pm**

in the

**Council Chamber  
Town Hall  
Saturday Market Place  
King's Lynn**





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**KING'S LYNN AREA  
COMMITTEE AGENDA**

**DATE: KING'S LYNN AREA COMMITTEE - THURSDAY,  
20TH JUNE, 2024**

**VENUE: COUNCIL CHAMBER, TOWN HALL, SATURDAY  
MARKET PLACE, KING'S LYNN PE30 5DQ**

**TIME: 5.15 pm**

1. **APPOINTMENT OF CHAIR FOR MUNICIPAL YEAR 2024/2025**
2. **APPOINTMENT OF VICE CHAIR FOR THE MUNICIPAL YEAR 2024/2025**

3. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

4. **MINUTES OF PREVIOUS MEETING** (Pages 6 - 23)

To confirm as a correct record the minutes of the previous meeting which was held on 14<sup>th</sup> March 2024.

5. **DECLARATIONS OF INTEREST** (Page 24)

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

**6. URGENT BUSINESS**

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

**7. MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

**8. CHAIRMAN'S CORRESPONDENCE**

If any.

**9. MEMBERSHIPS OF KLAC PLANNING SUB-GROUP AND PLAY AREAS INFORMAL WORKING GROUP 2024/2025 (Page 25)**

**10. PARISH PARTNERSHIP SCHEME REMINDER**

A reminder to the Committee on the Parish Partnership Scheme;

- Members to consider & work up any schemes.
- Ward members to put forward a scheme, supported by a business case, to KLAC.

Schemes that can be considered:

- Vehicle Activated Signs
- Speed Awareness Signs
- 20mph signs with flashing warning lights outside schools
- School Keep Clear markings
- Trod footway (low cost path)
- Bus Shelters
- Village Gateways
- EV Charging Points

**11. FUNDING OPPORTUNITIES**

For the Committee to consider funding priorities and establish a task group.

**12. COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST (Pages 26 - 27)**

The Committee is asked to consider items for a future Work Programme 2024/25

The Committee is also asked to consider the Cabinet's Forward Decision List.

**13. DATE OF NEXT MEETING**

The next King's Lynn Area Committee meeting is to be held on **11<sup>th</sup> July 2024** at **5:15pm** in the **Council Chamber, Town Hall**.

To: Members of the King's Lynn Area Committee

Councillors M Bartrum, F Bone, S Collop, R Colwell, S Everett, D Heneghan, B Jones, C Joyce, A Kemp, J Lowe, J Rust, D Sayers, A Ware and M Wilkinson

For Further information, please contact:

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**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**

**KING'S LYNN AREA COMMITTEE**

**Minutes from the Meeting of the King's Lynn Area Committee held on Thursday, 14th March, 2024 at 5.15 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillor Rust (Chair)  
Councillors M Bartrum, F Bone, S Collop, R Colwell, S Everett, D Heneghan, B Jones, A Kemp, J Lowe, D Sayers and M Wilkinson

**Also present:**

Mark Whitmore - Assistant Director and Management Team Rep  
David Ousby - Assistant Director Programme & Project Delivery

**Item 8**

Ben Griffin, Jeff Rafter, Chris Forster, PC Chloe Geary and PC Patryk Polom

1 **APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillor A Ware.

2 **MINUTES OF PREVIOUS MEETING**

The minutes of the previous meetings held on 11 January 2024, 29 January 2024 and 13 February 2024 were agreed as a correct record.

3 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

4 **URGENT BUSINESS**

There was no urgent business.

5 **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

There were no Members present pursuant to Standing Order 34.

6 **CHAIR'S CORRESPONDENCE (IF ANY)**

There was no Chair's correspondence to report.

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## **ADULT CHANGING PLACES IN KING'S LYNN**

[Click here to view a recording of this item on You Tube](#)

David Ousby, Assistant Director Programme & Project Delivery provided the Committee with a presentation regarding Adult Changing Places in King's Lynn. A copy of the presentation is attached to the minutes.

He advised that the following locations for Changing Places had been identified in King's Lynn and West Norfolk:

- King's Lynn Multi Use Community Hub
- Hunstanton bus station / library
- Downham Market (location to be confirmed).

He added that the current proposal was to install a Changing Place Toilet at St James Pool in King's Lynn using funding from DLUHC. It would be a modular building which could be accessed 24/7 with remote access controlled by the Council. The start on site would be by the end of March 2024 and operational by the end of June 2024.

The Chair thanked the Assistant Director for the presentation and invited questions from the Committee.

The Chair referred to an event held in Parliament relatively recently which invited people with disabilities to talk about their lived experiences, who were told that there was a changing places toilet there but when they arrived it was out of order.

Councillor Jones explained that he had been advised from someone who worked with people with disabilities, that the bed needed to be on wheels rather than fixed to a wall would be better.

He also raised the issue of the location of the Changing Places and whether it might be open to vandalism.

The Assistant Director added that the access to the Changing Places would be via an intercom and also CCTV was in operation in that area. Also within the location were people within the pool and nearby car park so if people did need assistance there were people nearby.

He advised that the modular unit was resilient and had a technical design life of 10 years but were as strong as portacabin buildings. He added that it was right to have a debate about the location and could be moved to another location in the future.

Councillor Bone welcomed the provision of the Changing Places modular unit and asked whether one could be provided at The Walks to link in with the provision of the accessible play equipment and whether they could be provided for events such as Festival Too? The Assistant

Director advised that this would need to be included within the capital budget and further consideration given to the issue.

The Chair took the opportunity to update the Committee on the provision of the accessible play equipment at the Walks. She advised that she had attended an event launch 'Everyone has the right to play'. This had brought up some issues which needed consideration, so she wished to ensure that the play equipment was right and integrated with the existing equipment. She also wished to include a Changing Places toilet. She confirmed that she had informed the Youth Advisory Board and would keep them updated.

Councillor Colwell stated that he was really encouraged to hear the conversations that had taken place around the Walks and play areas. He added that when looking at the slides, he was disappointed that West Norfolk only had one changing places toilet in Tesco's at Gaywood, which was a commercial business. He made reference to the numbers that other areas had. He explained that by providing the changing places toilet would not only benefit residents but also tourism. It would give parents and carers the confidence to come to West Norfolk for day trips and holidays knowing there were these facilities in place. He added that he would like the Committee to help identify areas where a changing places toilet was needed to be action ready for when the next tranche of funding was available.

He questioned the siting of the changing places toilet as it would be quite near to the Multi-user hub, which had been listed as a location. He was encouraged to hear that it would be accessible 24 hours a day. He also informed the Committee that Sandringham Estate would be opening a changing places toilet ready for Easter.

The Chair outlined the reasons why Lynnsport and St James were not suitable for Changing Places toilets at the moment and added that tourism needed to be encouraged and Changing Places would support that. At the Pride Event, a Changing Places toilet had been provided.

Councillor Kemp asked how many Changing Places toilets the Borough should have? The Assistant Director advised that DLUHC had indicated that the Council would be eligible for funding for up to 3 Changing Places toilets and that there was their assessment of how many they felt were required. As Councillor Colwell pointed out, the Borough was a tourist area so there were lots of visitors and it was good to hear the one was being provided at Sandringham, which was one of the sites identified by Stakeholders, together with a site at The Walks. There would be one at the Multi-User Hub, and one also in the Hunstanton Bus Station and library complex and also one in St George's Guildhall. The challenge was to provide one in Downham Market.



Councillor Mrs Wilkinson added that people with disabilities had been disadvantaged for so long and going forward facilities needed to be improved.

Councillor Heneghan welcomed the proposal and the signal that was being sent out that King's Lynn was inclusive. She queried the use of materials.

The Assistant Director outlined the materials that would be used. He added that the materials would be resilient. There was a technical design life of 10 years, but the materials would probably last for around 25 years, but the equipment would need to be changed during that time. The Changing Places toilets would need more cleaning and during consultation with the Operational Team that was factored into the choice of location. By putting it next to the swimming pool which had a hoist that needed to be tested regularly, this could be done at the Changing Places toilet at the same time.

Following a question from Councillor Sayers, the Assistant Director advised that the Changing Places toilets would be heated and be a warm and inviting space.

The Assistant Director also confirmed that the full £40,000 allocated to the Council was being used.

The Chair thanked the Assistant Director for the informative presentation and asked the Committee to feed back any suggestions for locations to him.

Councillor Colwell suggested that one place could be next to the toilets at Burnham Market.

8 **JOINT PRESENTATION FROM BEN GRIFFIN, PC CHLOE GEARY AND PC PATRYCK POLOM ON NCC TARGETED YOUTH SUPPORT SERVICES**

[Click here to view a recording of this item on You Tube](#)

The Chair then invited Ben Griffin, PC Chloe Geary and PC Patryck Polom to give a presentation to the Committee on NCC Targeted Youth Support Services. She also introduced Jeff Rafter and Chris Forster to the meeting.

Ben Griffin explained that he wanted to raise awareness of what they were doing and what detached Youth Work was which aimed to engage young people in places and spaces of their choice. He explained that the approaches for engagement were:

- Street based outreach
- Relationship building
- Peer Support

- Skill development
- Advocacy

Detached youth work in King's Lynn began in January 2021, and had development strong relationships with a core group of people in King's Lynn, who see the team regularly (3 times a week).

One of the targeted sessions related to Pizza Projects which was a youth drop-in session aimed at promoting positive well-being. The session helped to promote:

- Informal education
- Education through fun activities
- Access to professionals they could trust
- Social and emotional development
- Confidence
- Signposting
- Safe space for parents

There was also another project The Beacon Garden.

During the Pizza Projects session PC Patryk Polom had been a regular attendee and had built up a strong rapport with the young people which had helped to increase the respect for himself and the Police in general.

PC Patryk Polom went through Police Intervention statistics which demonstrated the positive impact of the projects. He also outlined the positive outcomes that had arisen out of the Beacon.

Jeff Rafter provided information to the Committee on the Targeted Youth Support Service (TYSS).

Ben Griffin stated that they would like to expand to other areas in King's Lynn and Fairstead was the next area they would like to work in.

PC Chloe Geary, Beat Manager for Gaywood, Fairstead and Reffley and looking at the crime stats there had not been a significant reduction as seen in North Lynn, which demonstrated that something was working well there. There was antisocial behaviour taking place in Fairstead in the form of off-road bikes, and she believed that by bringing Pizza projects to Fairstead it would bring children from Fairstead and Gaywood off the streets and help to address the issues. She added that face to face talking with the children and adults really helped the Police.

The Chair thanked, Ben, Patryk, Chloe, Chris and Jeff for the presentation. She added that herself and several other Councillors attended the Creating Communities event at the Beacon Church and saw first-hand the relationship that was had with the young people. She added that Chloe and Patryk would more accurately represent and

reflect young people and also the input the Churches Together were having.

Councillor Bartrum added that she knew first hand what the team did for young people. She thanked the team and encouraged the expansion of the scheme into Fairstead.

Councillor Heneghan stated that it was amazing work that was being carried out and asked if there was anything stopping it being carried out.

It was explained that it was resources that stopped it rolling out into other areas. It was explained that there were Youth Workers available but there were not the finances to employ them.

The Chair reminded the Committee that she had applied for Shared Prosperity Funding, one for North Lynn and one for South Lynn and was informed that the application had been passed to the second stage. She advised that further consideration was needed around the applications.

Councillor Bone stated that this was an amazing project and commended the team on the work carried out. He asked what the Committee could do to be involved. Ben advised contact could be made with the line manager.

The Chair pointed out that this was not a statutory service and she believed that it could be funded and work towards the Corporate Plan. She added that would also link well to the Marmot initiative.

Councillor Heneghan added that this project would save money in the long-term.

Councillor Jones who attended the Pizza project commented that the respect that the young people had for the team was very noticeable and the change for the young people would be dramatic not only in the statistics but in everything else.

Councillor Mrs Collop asked if other Ward Councillors could be invited along to one of the sessions. It was advised that the sessions took place at 3.30 pm on a Friday afternoon.

Councillor Kemp commended the project and asked if there was anything that elected members could do.

Councillor Colwell referred to the statistic and stated that it was very encouraging. As he was the County Councillor for the Fairstead area he asked to be involved.

The Chair commented that a Youth Group did take place at the community hub at St Faith's and the Reverend Kyla was keen for it to be held at Centre Point in Fairstead.

Councillor Mrs Wilkinson, Ward Member for Fairstead, added that she was fully on board with the project and any money that she had left in her Councillor Community Fund would go towards this project.

Councillor Everett, Ward Member for Fairstead, again echoed that anything left in his Councillor allowance would go towards the project. He added that the young people needed something to do.

Councillor Mrs Collop asked that any leftover money from the King's Lynn Councillors Community Fund could go towards the project. The Chair advised that she had been advised that it would not be appropriate for the money to go towards one-off projects. She added that the shared prosperity funding application could go towards it.

She advised that the newly formed Committee could apply for funding.

She hoped that the team had heard how much they were appreciated and thanked them for attending and the presentation given to the Committee and looked forward to doing more work with them in the future.

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## **COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST**

[Click here to view a recording of this item on You Tube](#)

Councillor Colwell advised that he and Councillor Sayers had been making enquiries about using their Local Member Fund for bus shelters in the area. However, NCC last week stated that they needed reassurance that the on-going maintenance costs for all future installations would be met. He wanted to ensure that Members were aware of the situation. He advised that he had been in contact with Tracy Brooker, Property Services Manager at the Council and she indicated that she would make Councillors aware.

He added that this was an issue that needed to be discussed further.

The Assistant Director stated that he would discuss the issue further with the Property Services Manager.

Councillor Jones stated that he had been contacted by a resident about a bus stop at the Hardwick outside of Next.

Councillor Kemp raised the issue of bins in West Lynn. Both herself and Councillor Joyce had agreed to pay for a new bin in St Peters Road but there would be a charge

for emptying it. The Assistant Director agreed to take this away.

In relation to Shared Prosperity Funding, the Chair asked the Committee if they would be agreeable to her emailing them what she had been emailed, checking with Lydia to see if that application could be transformed to enable the Targeted Youth Support Scheme to be delivered in a wider unparished area of King's Lynn.

Councillor Heneghan raised the issue of the Town Deal Board. The Chair suggested that this could be emailed round to the Committee.

**AGREED:** (1) That the Committee's Work Programme and Cabinet Forward Decision List be noted.

(2) That in relation to Shared Prosperity Funding, the Chair would email the Committee what she had been emailed, checking with Lydia to see if that application could be transformed to enable the Targeted Youth Support Scheme to be delivered to the wider unparished area of King's Lynn.

10 **DATE OF NEXT MEETING**

The next meeting of the Committee was scheduled for 20 June 2024 at 5.15 pm in the Council Chamber, Town Hall.

**The meeting closed at 6.42 pm**

# Changing Places Toilets

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14

Minute Item 7

David Ousby, Assistant Director, 14<sup>th</sup> March 2024

Borough Council of  
King's Lynn &  
West Norfolk



**Q:** How is this kind of toilet different from a standard accessible toilet?  
Why do you need both?

**A:** Thousands of people with profound and multiple learning  
disabilities cannot use standard accessible toilets. They need support  
from one or two carers to use the toilet or to have their continence  
pad changed. Standard accessible toilets do not provide changing  
benches or hoists. Most are too small to accommodate more than one  
person. Without Changing Places toilets, the person with disabilities is  
put at risk, and families are forced to risk their own health and safety  
by changing their daughter or son on a toilet floor.



The blue and white circular image has been designed to highlight the differences between a standard accessible toilet and a Changing Places toilet. The symbol was unveiled by disabled artist and author Alison Lapper at the launch of the Changing Places campaign at Tate Modern on 19 July 2006.





## Key Features

## A CP facility must include:

- Height adjustable, adult sized changing bench
- ceiling track hoist system
- adequate space for the disabled person and up to two assistants
- centrally located toilet with space both sides for assistants
- privacy screen
- wide paper roll
- large waste disposal bin
- washbasin, preferably height adjustable
- In addition, shower facilities are recommended, but not required for all Changing Places toilets

Norfolk County Council (Communities and partnerships) has worked with stakeholders to identify Changing Places facilities that are either already in development with District Councils and corporate partners or that are the subject of bids to the Government fund

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In King's Lynn and West Norfolk, the identified locations were as follows:

- King's Lynn Multi Use Community Hub
- Hunstanton bus station / library
- Downham Market (location to be confirmed)





# CPT locations within King's Lynn and West Norfolk

- Currently only one at Tesco Gaywood Express in King's Lynn
- Nearest facilities are Wisbech, Fakenham, Wells, Thetford and Littleport
- Future CPTs planned for King's Lynn MUCH and Hunstanton Bus Station
- Unable to find a suitable location in Downham Market
- Current proposal to install a CPT at St James Pool King's Lynn, with funding from DLUHC

15 20





# Proposed CPT location at St James Pool, King's Lynn

- ✓ Start on site by end of March 2024
- ✓ Operational by end of June 2024
- A highly accessible location with ample car parking close to the building
- Safe to use and not isolated, with many people using the facility every day for health and fitness activities
- In an area that people can use as part of their daily life, as well as being accessible for visitors to the borough
- The pool is open from 06:00am – 9pm (Mon-Fri), 07:00am – 5pm Saturday and 08:00 – 7pm Sunday, and provides a base from which regular cleaning and maintenance is available during opening hours
- A modular CPT outside of the pool can be accessible 24/7 with remote access controlled by the council





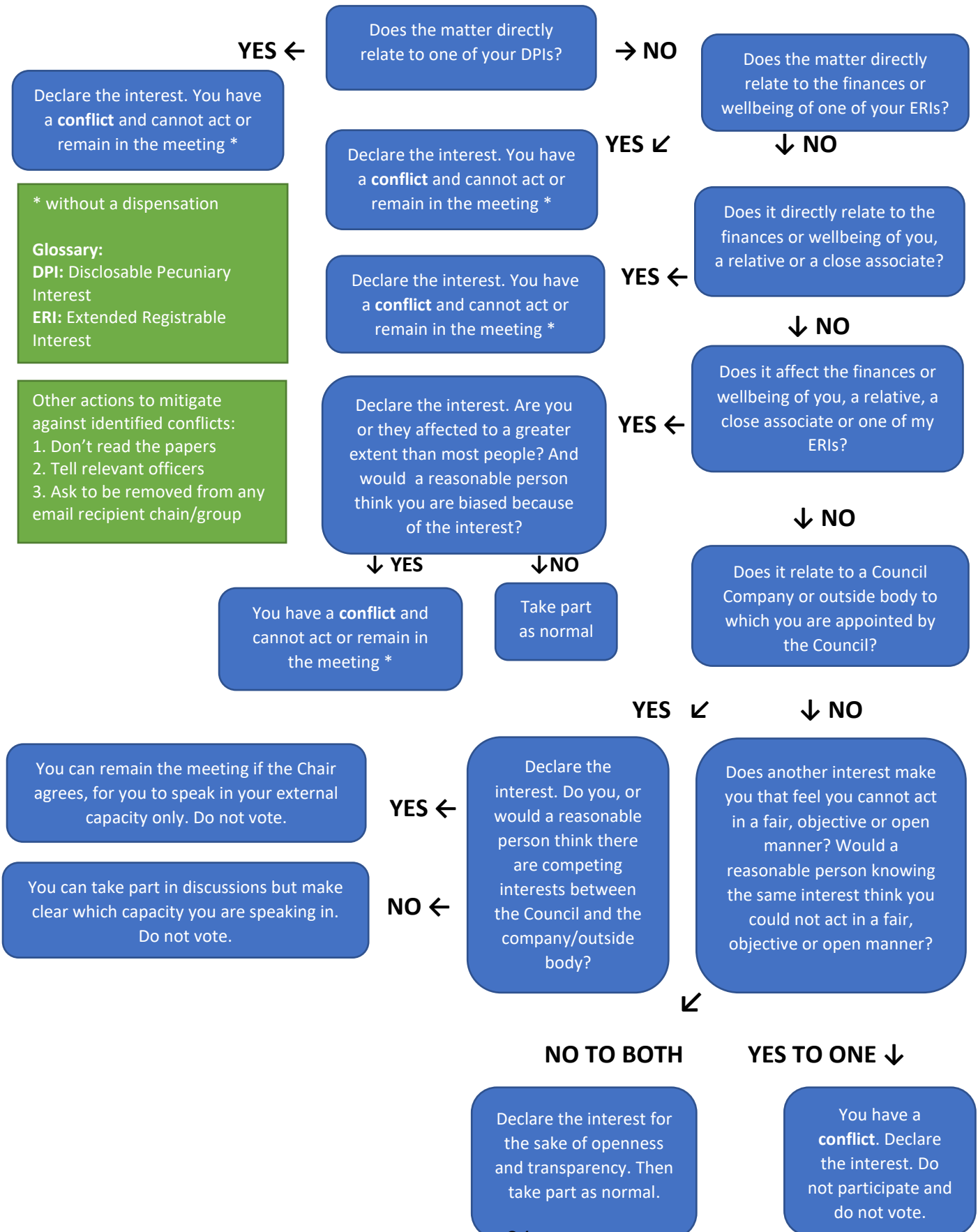


Questions?

**DECLARING AN INTEREST AND MANAGING ANY CONFLICTS FLOWCHART**



**START**





**REPORT TO KING’S LYNN AREA COMMITTEE**

REPORT TO:	King’s Lynn Area Committee		
DATE:	20 <sup>th</sup> June 2024		
TITLE:	Membership of KLACC Planning Sub-Group and Play Areas Informal Working Group 2024/2025		
TYPE OF REPORT:	Operational		
REPORT AUTHOR:	Emma Briers, Democratic Services Officer		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	No

**PURPOSE OF REPORT/SUMMARY:**

This report invites the King’s Lynn Area Committee to arrange for the appointment of Members to serve on the Groups which have been previously established by the Committee, for the Municipal Year 2024 /2025.

The Committee has established the following groups:

- KLACC Planning Sub-Group; and
- Play Areas Informal Working Group

**RECOMMENDATIONS:**

1. That the KLAC Planning Sub-Group continues to operate, and Membership of the Group be sought and confirmed by the Committee for the 2024/25 Municipal Year.
2. That Membership of the Play Areas Informal Working Group be sought and confirmed by the Committee for 2024/25 Municipal Year.

For information – current Membership of the Groups are:

**KLACC Planning Sub-Group:** Councillors S Collop and B Jones and D Heneghan (minimum 3 Members)

**Play Areas Informal Working Group:** Councillors F Bone, R Colwell and J Rust

**King's Lynn Area Committee Work Programme 2024/2025**

**20 June 2024**

- Funding Opportunities – to set up a group to look at funding priorities.
- Parish Partnership scheme reminder

**11 July 2024**

- Special Expenses- Michelle Drewery
- Neighbourhood Plan for King's Lynn
- Long Term Plan for the Town – Jemma Curtis / Duncan Hall / Oliver Judges

**26 September 2024**

- Marmot presentation – Mark Whitmore
- Policing in King's Lynn – Inspector Jarvis / PC Paula Gilluley
- Litter / dog poo bins
- 

**14 November 2024 – Special Expenses**

**23 January 2025**

**20 March 2025**

**To be programmed:**

King's Lynn Ferry

QEH Governing Body - Request from Councillor Rust

Local Immediate Falls Team – LIFT – Sue McDowell

New crossing at Tennyson Road

MIND – Ashley Bunn and Rob Jackeman - [ashley.bunn@norfolkandwaveneymind.org.uk](mailto:ashley.bunn@norfolkandwaveneymind.org.uk)

Hospital Exit Gayton Road - Proposed Scheme – Heather Northey, Jason Richardson